

Minutes  
Walter Long Elementary School  
**School Organizational Team Meeting**  
Wednesday, January 11, 2023  
8:00 am

The meeting agenda is posted publicly on the school website at <https://www.long-ccsd.net/>. The School Organizational Team may take items on the agenda out of order, may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other. Team members, the principal, and school district staff. Speakers that are disruptive will be asked to leave the meeting.

#### Norms

1. Be on time for the meeting
2. Meetings will take place once a month in school library
3. One person speaks at a time
4. Value all ideas
5. Discussion and vote on any matter, a split vote is forwarded to the principal

#### Attendance

1. Michelle Rohde - SOT Chair
2. Silvia Ponce - SOT Vice Chair
3. Night Kjenstad - Agenda Creator and Minute Note Taker
4. Rigel Painter - Principal
5. Rebecca Cortez - 2nd Grade
6. Mary Long - 2nd Grade
7. Barbara Fenton - 5th Grade
8. Erin Miller - 2nd Grade
9. Alejandra Linares - 2nd Grade

1. Budget Presentation for 2023-2024 School Year
  - a. Title 1
    - i. 2 Strategists
    - ii. 1 In-House Suspension
    - iii. 5 Instructional Assistants
    - iv. Extra Duty Licensed Collaboration
    - v. Materials
    - vi. Books
    - vii. Paper

- b. General Budget (At-Risk, English Learners, ESSER)
  - c. Title III
- 2. SPP Presentation by Dr. Corry
  - a. School Performance Plan
- 3. Student Achievement Awards
  - Each classroom, specialist, and special ed teacher
  - How often should we have awards? Monthly, quarterly, semesterly?
  - How would awards be announced? In each classroom, at grade level assemblies, over the intercom?
  - A survey will be sent to teachers to determine preferences.
- 4. Chromebook Replacement
  - The district provides Chromebook repair, but it is not providing funding to replace Chromebooks.
  - Let Rick Nelson know if you have a Chromebook that needs to be repaired.
  - There is not a formal plan for Chromebook replacement at this time.
- 5. Copy Machines
  - Moving a copy machine to the new building, for more even distribution.
  - Moving a copy machine in the old building to prevent tripping the breaker.
  - New copy machines cost around \$20,000.
- 6. Budget Requests
  - A survey was sent to all grade levels for grade level budget requests. The survey results were given to administrators for consideration.
  - On count day, we had 766 students which we will receive funding for. Our current student population is 805.
  - Mr. Painter can only add/remove budget line items 2x/year.