

Minutes  
Walter Long Elementary School  
**School Organizational Team Meeting**  
Wednesday, October 4, 2023  
8:00am

The meeting agenda is posted publicly on the school website at <https://www.long-ccsd.net/>. The School Organizational Team may take items on the agenda out of order, may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to items on the agenda at any time. Speakers wishing to speak during the public comment period for this meeting may call or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other. Team members, the principal, and school district staff. Speakers that are disruptive will be asked to leave the meeting.

#### Norms

1. Be on time for the meeting
2. Meetings will take place once a month in school library
3. One person speaks at a time
4. Value all ideas
5. Discussion and vote on any matter, a split vote is forwarded to the principal

#### Attendance:

1. Silvia Ponce
2. Paige Karetny
3. Janine Jauregui
4. Jo Dobson
5. Michelle Rohde

#### 1.0 Nominations and Voting

1. SOT Chair - Runs the monthly meeting
2. SOT Vice Chair - Back-up for Chair and/or Agenda and Minute
3. Note Taker
4. Agenda Creator and Minute Note Taker

#### 2.0 Principal Update:

1. Fall 2023 Budget
  - Addition of one Attendance Officer and one vehicle
  - Addition of a Student Success Instructional Facilitator
  - Addition of one Assistant Principal, for a total of two Assistant Principals
  - 7 Kinder Teacher

- 7 1st Grade Teachers
- 7 2nd Grade Teachers
- 5 3rd Grade Teachers
- 5 4th Grade Teachers
- 5 5th Grade Teachers
- 2 SPTAs in KIDS, Primary Autism, and Intermediate Autism

### 3.0 Safety Committee

- a. Parent-Teacher Conference Entrance and Exit
  - i. Tuesday, October 10, 2023