

Walter V. Long Elementary School Parent and Family Engagement Policy 2021 - 2022 School Year

Children and learning come first at Walter V. Long Elementary School. Families make up an essential part of the learning process. This policy has been jointly developed and agreed upon by Long ES and parents. Family involvement is encouraged and will occur through the plan described in this document.

About the Plan:

The Parent and Family Engagement Policy Team will be comprised of families, community, and faculty members and contribute ideas and feedback for the Parent and Family Engagement Policy. They will also sit on other committees where relevant. This plan will be reviewed and revised with parent input, through meetings with grade level teachers, administrators, and staff members. All necessary accommodations will be made to allow all interested parents to participate.

The Parent and Family Engagement Policy of Long ES, along with all school correspondence, will be distributed in an understandable and uniform format and, to the extent possible, in a language parents can understand.

The Title I Annual Parent Meeting will be held on Friday, September 3, 2021 to explain the rights and responsibilities of parents and to review how the school's Title I funds will be utilized. For those not able to attend, the PowerPoint is available for viewing on the school's website.

District Wide Parent Survey results from last school year will be shared as part of the Annual Parent Meeting. Accomplishments and areas for improvement will be discussed and parents will be encouraged to provide constructive feedback and recommendations. To encourage parents to participate in the CCSD Parent Survey each year; computers are set up at school and reminders are sent home.

The Annual District Survey Results showed that 100% of parents agree or strongly agree that the teachers care about their child. The results indicated that 77% of the students agree or strongly agree that the school does a good job of preventing bullying. Regarding feeling supported, 93% agree or strongly agree that they feel supported at the school. This information was shared with parents, and parents are invited to visit with administration regarding any suggestions for improvement.

The Educational Involvement Accord is integrated into the registration process through Infinite Campus. Parents must review the Accord prior to completing their child's registration. Administrators and teachers will have access to the Accord whenever needed for parent/student conferences or other occasions. The district sends out the information for content standards and assessments. We also have a Student/Parent Handbook that includes the school's curriculum, how to monitor a child's progress, and how to work with educators.

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Programming:

In order to build the school's, and the parents' capacity for strong performance, the following programs are available at Long ES:

1. **Meet & Greet Open House:** all classrooms will be open on a specified day for students and families to meet their teachers before the school year begins.
2. **Good Citizenship:** Good Citizenship Assemblies are held each semester to recognize those students who display the characteristics of outstanding learners and citizens at Long ES.
3. **Parent Volunteers:** parents are invited to work in the Parent Workroom. Families are welcome to join their students in the classrooms to understand daily procedures as well as skills and methods for practice at home. (This is slightly altered because of COVID.)
4. **Notices:** Notices of all parent involvement activities and opportunities will be sent home by the classroom teachers before the event, through DoJo, and on social media.
5. **Information:** Parents will be provided with information on, and assistance with, understanding such topics as the state's academic content and achievement standards, state and local assessments, the requirements of Title 1, how to monitor their student's academic progress and how to work with school staff to improve their child's academic achievement.
6. **Progress Reports:** Progress reports are available on Infinite Campus and families can request a paper copy as needed. Conferences will occur as required by CCSD and whenever necessary.
7. **Testing:** State and federal accountability information is sent home to families; follow-up meetings will occur for communication regarding the impact of work at school and at home.
8. **Reading Week:** Reading events will happen daily during reading week. Families will be invited to classrooms to read with their students. Stories and Snack is an opportunity for parents and students to learn academic strategies and to get a book to read at home. (These are slightly altered because of COVID.)
9. **Fall Carnival:** The Fall Carnival celebrates community and culture in our school. Families are encouraged to attend and enjoy great food, exciting games, and mingle with our staff. (This may be altered because of COVID.)
12. **Cinco de Mayo Art in the Garden Party:** Cinco de Mayo is held so parents, students and community members may come together to celebrate our student run school gardens and diverse artistic expressions we cultivate at Long E.S. (This may be altered because of COVID.)
13. **Teacher Advisory Meetings:** Teacher Advisory Meetings are held weekly and parents are invited to join the teachers to discuss curriculum, student progress, and strategies to support student learning at school and home.

Parent Communication

Long ES will provide the following modes of communication to involve parents and families in the learning process:

1. **Class DoJo:** Class DoJo is implemented school wide to inform and update parents on student behaviors, academics, and classroom/school wide activities.
2. **Fliers:** Fliers in both English and Spanish will go home in backpacks with information from the school.

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3. **Website and Facebook Pages:** The school has a website with information for students and parents. In addition, the facebook page includes activities and information.
4. **Progress Reports:** The classroom teachers send home progress reports each semester.
5. **Parent, Teacher, and Administration Conferences:** Parents, Teachers, and Administration can set up times for meetings to discuss questions, concerns, plans, and celebrations.

Community Involvement:

Long ES will work to integrate the involvement of students, teachers, parents, and the entire community in the learning process.

1. **Volunteers:** Volunteers are welcome to work in our Parent Work room assisting teachers in copying, cutting, and pasting. Volunteers can also work with the classroom teachers to assist in the classroom with reading, math, and organization.
2. **Community Partners:** Long has active community partners assisting in academics, materials, resources, and services. Some of these include Communities in Schools, Andson Foundation, UCF, and Junior Achievement.
3. **Junior Achievement:** Junior Achievement completes a JA in a Day financial literacy program with multiple community partners who come in and share their jobs and teach the financial curriculum.
8. **Parent and Community Involvement:** Information for all of our community involvement events is available through the school's website, Class DoJo, and fliers.

Our school will provide, to the best of our ability, assistance and services as requested by parents and family members. Long Elementary School and its staff welcome any ideas or suggestions from parents on how to make our school the best it can be!