

2021-2022
STUDENT/PARENT
HANDBOOK



<https://www.long-ccsd.net>

This booklet has important information
about the school year.

Please read carefully

Walter Long STEAM Academy

SCHOOL OFFICE DIRECTORY

2000 South Walnut
Las Vegas, NV 89104
702-799-7456

Whenever you have a question or concern about the classroom, please contact the classroom teacher first. Whenever you have a question or concern about the school, please contact the school office. We are here to serve you and to guide you in school related situations.

Principal Rigel Painter
Assistant Principal Dr. Theresa Corry
Office Manager Shannon Theel
Office Clerk Marisol Lopez
Office Assistant Gabriel Barrios
First Aid Safety Assistant Silvia Barrios
Nurse..... Cristina Banzon
Counselor Patricia Alejos
Social WorkerLiz Sengkhammee
Communities in Schools Serenity Bailey
Student Support AdvocateLaTanya Goodgame

Office Hours:	8:00 A.M. – 4:00 P.M.
Enter Gate:	8:45 A.M. – 9:00 A.M.
Student Day:	9:00 A.M. – 3:21 P.M.
Kindergarten	9:00 A.M. – 3:21 P.M.
A.M. Pre-Kindergarten:	9:00 A.M. – 11:30 A.M.
P.M. Pre-Kindergarten:	12:30 P.M. – 3:21 P.M.

226—3rd Dale	225—4th Henning	224— Hammill	223—3rd Crawford	STEAM Lab— Kjenstad	217—4th Villarreal	216—4th Abburi
227—3rd Florek	228—3rd Skidmore	229—3rd Prue	230—4th Drinkwine	231 Gifted Shiver	Computer 210—4th Braunz	

P18 Jongkham ng	P17 CIS
P19	

162—K Fleming	157—K Chavira	152—K Blanco	Stairs Nook	Speech	134—SLD Int Autism	130— SPED Resource Kennedy
182—K Pahls	177—K Mandalaniz	172—K Dunham	Speech Emergency	 Lounge	115—4th Vivolo	



CLARK COUNTY SCHOOL DISTRICT
 2000 S. Walnut Street - Las Vegas, Nevada 89104 phone: 799-7456 - fax: 799-7460
 Location 223 2015/16

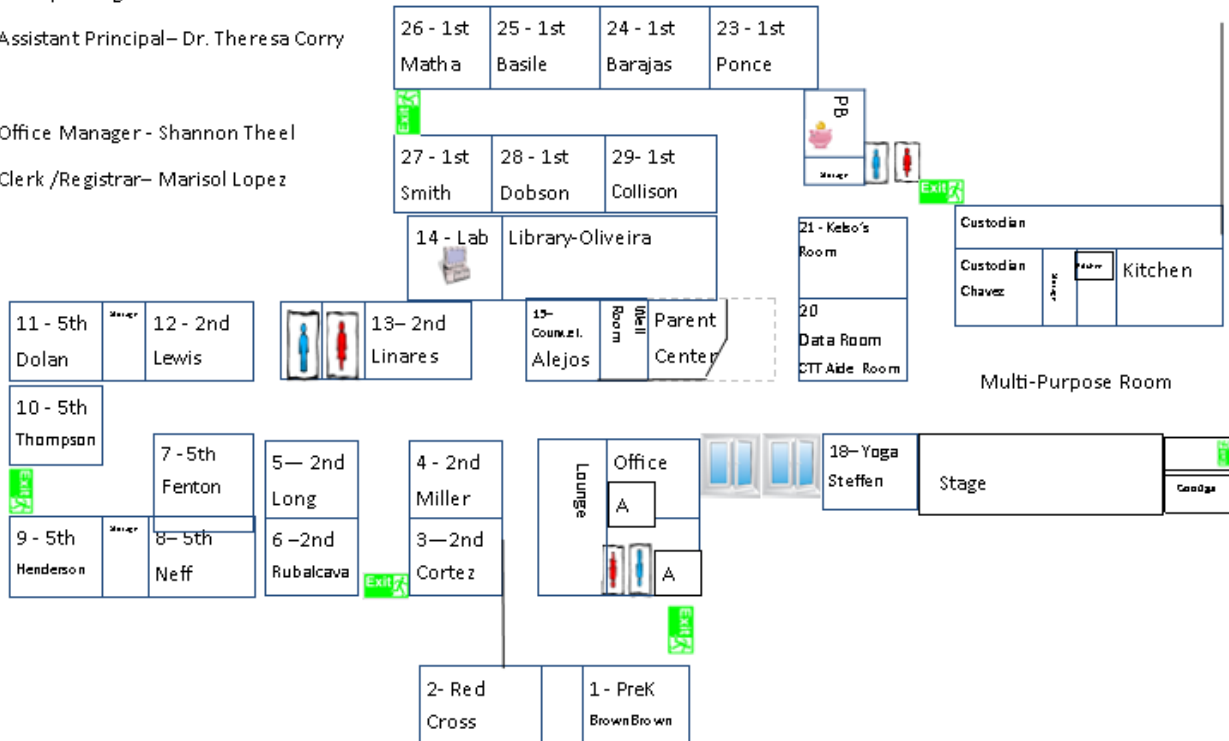
48 	49 Psych 	50 Speech— Hernik Natal	47 KIDS Valles	46 Fiorenza	45 P.E. Clark 42	44 Art Moore	Chiller Room
		40 P. Autism Padilla	41-Lab Kjenstad		43 Music Barnes		

Principal - Rigel Painter

Assistant Principal— Dr. Theresa Corry

Office Manager - Shannon Theel

Clerk /Registrar— Marisol Lopez



Walter Long Important Dates 2021-2022

Date	Activity	Date	Activity
08/6/21	Meet and Greet	01/4/22	Classes Resume
08/9/21	Classes Begin	01/17/22	Martin Luther King – No School
09/6/21	Labor Day – No School	01/21/22	100 th Day Dress Up
09/13/21	Staff Develop Day – No School	2/7/22	No School
10/1/21	Stories and Snack	2/21/22	Presidents’ Day – No School
10/4/21	Staff Develop Day – No School		
10/8/21	Unsatisfactory Notes Sent	3/11/22	Unsatisfactory Notes Sent
10/13/21	Parent Teacher Conferences	3/14/22	No School
10/15/21	50 th Day Dress Up	4/1/22	Field Day
10/27/21	Fall Festival	4/8/22	Stories and Snack
10/29/21	Nevada Day – No School	4/11/22	Spring Break - No School through 4/15/22
11/1/21	Financial Literacy Month	4/18/22	No School
11/11/21	Veteran’s Day - No School	04/19/22	Clases Resume
11/12/21	No School	04/25/22	Staff Develop Day – No School
11/24/21	No School – Thanksgiving through 11/26/21	04/27/32	Spring Book Fair through 5/7/21
12/16/21	Awards Assembly Primary		
12/17/21	Awards Assembly Intermediate	4/29/22	Cinco De Mayo Art in the Garden
12/17/21	Report Cards Sent Home	05/23/22	Kindergarten Promotion
		05/24/22	Fifth Grade Promotion
		05/25/22	End of School Year
12/20/20	Winter Break – No School		

- **Check on our website for an up to date schedule**

School Highlights

Mission

Increase abilities for all!

Vision

We will improve student academic achievement by increasing student engagement and teacher capacity through quality learning experiences for all.

Belief Statements

- Quality relationships are created. Our school promotes a safe environment for success, positive interaction, mutual respect, and cooperation among the school community.
- Quality work is identified and produced by setting and maintaining high expectations for achievement and behavior.
- Continuous self-evaluation occurs. Students and staff use self-evaluation techniques to monitor their progress.
- Strategies are aligned with brain research to address the needs of students. Activities focus on achievement, developing the capacity to think and learn independently, stimulating interest in learning, refining social skills, and involving the student in the learning process. As professionals, we are educated to provide our students with the best learning experiences possible.
- We celebrate the talents and gifts of each individual as he/she becomes a lifelong learner.

Expectations

Students are expected to maintain successful academic and behavioral standards. All children must demonstrate acceptable behavior, performance, and attendance. Common goals of staff, parents, and students are to be responsible, respectful, safe, and have fun.

Be Responsible	Be Respectful	Be Safe	Have Fun
Be on time and present every day.	Try to understand different perspectives.	Keep hands, feet, and all objects to self.	Celebrate your success.
Always do your best.	Treat others kindly.	Watch out for self.	Enjoy people.
Keep gum and toys at home.	Use appropriate language.	Follow rules so that all students and adults remain safe.	Celebrate other students' success.
Take care of equipment and school property	Be nice to self, others, and inanimate objects.	Watch out for others.	Cherish the learning process.

Walter Long STEAM Academy Song
Cassie Steitle-Barnes and Brett Barnes ©2015

We are the STEAM Academy with Super Science, Mighty Math, Technology.
We're engineering a brighter world through the arts at our STEAM Academy.

S-T-E-A-M, STEAM Academy!
We're charging our minds with mental electricity.
Explore- Create- Collaborate,
Design- Invent- Investigate.

We are the STEAM Academy with Super Science, Mighty Math, Technology.
We're engineering a brighter world through the arts at our STEAM Academy.
Here at our Walter Long STEAM Academy. Let's Go!

School Arrival – 8:45 A.M.
School Departure – 3:21 P.M.

Children should arrive at school no earlier than 8:45 A.M. Supervision will not be available prior to that time unless your child is enrolled in Safekey. Students will meet brothers, sisters, parents, and friends at the designated areas. Students who miss their ride or bus will report to the office immediately. Students who are not picked up by 3:31, will have an officer called if the child is not enrolled and prepaid for Safekey. It is suggested that all parents enroll their children in Safekey and pay for at least one day in advance in case of an emergency.

Parent Volunteers

We like active parent participation, and we hope you will join us. The cooperation between parents and school staff builds the best educational environment for children. Please consider participating in school on a regular basis. There are many different activities that you can choose to be a part of.

- Stories and Snack
- Cinco de Mayo Art in the Garden Party
- Project Days, including painting and cleaning
- Preparation of classroom materials
- Read to or listen to students read
- Help students practice Rocket Math facts
- Field Day
- Fall Festival
- Watch Dogs for Dads
- And much more

We truly need your help to make school a great experience for all children. We appreciate all that you do when you take the time to help at school and with homework.

Academics

Curriculum

CCSD has established curriculum guidelines based on the Nevada Academic Content Standards (NVACS). Grade level objectives in each subject are the goals teachers use when planning and teaching lessons. Teachers also use a variety of instructional materials, resources, and activities to help students understand skills or concepts. Students are ultimately responsible for their own learning. Even the best-planned and most exciting lesson requires an attentive, receptive, and actively engaged student.

Grading

In accordance with CCSD, it is our policy to grade students on the achievement of grade level skills. Grades are based on a student's performance on tests and work assigned in class. The percent that these figure in a final semester's grade depends on the grade level and subject. Work must be turned in to receive credit. Students will be graded as follows:

- A = 90-100% Excellent achievement of objectives
- B = 80-89% Above average achievement of objectives
- C = 70-79% Average achievement of objectives
- D = 60-69% Below average achievement of objectives
- F = 50-59% Unable to meet achievement of objectives

The following supplementary grading symbols are used for other subjects and skills areas:

- E = Exceptional progress
- S = Satisfactory progress
- N = Needs improvement
- X = not presently being evaluated

Please remember that growth is just as important as grades. For example, if your child started the third grade year reading at a first grade level and has moved to a second grade level in three months, that is remarkable growth. Even though the child is not yet at grade level and might be getting a D or F in reading, that growth is worth celebrating.

Parents have access to their child's grades at all times on Infinite Campus. Please log in regularly to check on your child's progress.

Homework Policy

CCSD policy is that homework be assigned daily from Monday through Thursday. Homework helps students master the concept and prepare for assessments. Students need to establish good study habits early in their careers, and homework is one area that grows increasingly demanding as students become older. Additionally, homework builds student responsibility, develops study skills, and promotes parental/guardian involvement in the child's education. Some children may complete the same assignment in less time, and some will need more time. A typical standard is ten minutes of homework for the grade level the child is in. So, a third grade child would have

thirty minutes of homework each day in addition to reading every day and practicing math facts each day. A quiet and well-lit space should be provided for homework. Parents can participate by examining the work but not completing it for the child.

Library Book Policy

Students may check out books from the library. Books are checked out for one week, and may be renewed. Please be aware that students are responsible for the books they check out. If a book is lost or damaged, the student must pay for it. The main goal of the library program is to promote a love of reading. Parents are encouraged to become involved in their child's reading by listening to them read, talking about the story, reading together, or having the child read to family members.

Unsatisfactory Progress Notices

Unsatisfactory notices will be sent home at the mid-point of each grading period to indicate that a child is not doing satisfactory work. The notice will include how the grade could be improved. If your child receives a notice, a conference with the teacher is recommended. You may contact the school office or DoJo the teacher for an appointment.

Attendance

Attendance and Truancy

School attendance is vital to a child's academic success in school. The regulation laws about school truancy are summarized as follows: Attendance enforcement is a shared responsibility between the Clark County School District and the student's parent/guardian. Student tardiness is a serious disruption to the educational program and infringes on the educational rights of all students. A student who exceeds twenty (20) absences during the school year may be retained in the current grade and may be referred to Child Protective Services for educational neglect.

Pre-arranged absence – When a parent/guardian informs the school in advance that the child will be absent. Pre-arranged absences are excused but count toward the total number of absences.

Excused Absences – When a student is unable to attend school due to an appointment or illness and the parent/guardian/doctor has explained the cause of the absence in writing or using the online form.

Unexcused Absences – When a parent/guardian/doctor fails to notify the school about the student's absence, or when a parent/guardian willfully and knowingly refuses or fails to require the student's attendance in school.

Tardy – When a student is not physically present in the classroom at the start of the instructional day or leaves early before the end of the instructional day.

Tardy to Absence – A tardy becomes a ½ day absence if more than 1 hour and 55 minutes is missed and becomes a full day absence if more than 3/4 hours is missed of the instructional day.

Early Dismissal

Parents, please be aware that we want each student to maximize instructional time, so we ask if you are arranging any appointment, do so after the school day ends or on non-school days. Extreme care is exercised at all times in the release of children to adults. If it is necessary to remove your child from school prior to dismissal time, you must be present in the school office by 2:45 PM. Children will only be called out of class once you have arrived at the office. At that time, you will sign the office release log and show a photo ID prior to your child's release. **A child will not be released to a person who is not listed in Infinite Campus or who does not show proper ID.**

Behavior and Safety

Bicycles, Skateboards, Rollerblades, etc.

Students riding bicycles or other items to and from school should observe common safety rules. No bicycles, skateboards, or rollerblades should be ridden on school grounds. Due to safety reasons, kindergarten students are not allowed to bring bikes to school. Roller shoes are not allowed on campus and will be confiscated if worn due to safety concerns and damage to flooring. The school is not responsible for any bike, skateboard, or rollerblades stolen from the school property.

Cell Phones

Cell phones must remain in the backpack throughout the day and should not be used in the classroom or on the playground. Cell phone use is not to occur during the instructional day. Neither staff nor the school nor the district are liable for a damaged or lost cell phone.

Discipline

Good behavior is expected of all students to ensure a positive learning environment. We ask you to discuss with your child the importance of and need for good behavior and a good attitude while at school. Each class has a progressive discipline plan in effect which requires the cooperation of staff, students, and parents. Your child's teacher will communicate with you regarding classroom rules. You will be notified if your child's behavior needs your attention. Repeated misbehavior may result in a conference between the teacher, student, and parent. Consistent misbehaviors will result in the creation of a Behavior Contract and further corrective action. Frequent communication between the school and the home is encouraged.

Dress Code

CCSD reserves the right to insist that the dress and grooming of students be appropriate and that students shall be required to show proper attention to personal cleanliness. Student's dress, personal appearance, and conduct should not disrupt or detract from the educational environment of the school. Any style that tends to diminish instructional effectiveness or discipline control by teachers, or which is a potential safety hazard, is not acceptable. CCSD Regulation 5131 stipulates the following. Wear shoes with soles (no sandals, open toe shoes, or flip flops). Provide coverage (no crop tops, strapless, low-cut, sliced, or spaghetti straps). Leggings must be covered appropriately. Sleeveless shirts must have straps at least three inches wide and must cover the shoulder. All attire must reach within five inches from the top of the kneecap. Shorties (little shorts) must be worn under dresses or skirts. If shorts are worn, they must be hemmed, without fraying. Wearing hats on campus is prohibited, except for authorized athletic practices or activities. Slogans or advertising on clothing, which by its controversial or obscene nature disrupts the education setting, is prohibited. No spiked or studded clothing, baggy pants, long belts, chains, or roller shoes are allowed on campus. Hair color and style must be worn in such a way as not to be disruptive to the educational environment; hair, if dyed, must be a natural color. For the safety of students, tennis shoes are requested for P.E. The principal shall retain the authority to grant exceptions for special occasions and/or conditions.

Correct way to wear leggings.



Incorrect way to wear leggings.



Emergency, Illness, and Injury

If your child becomes ill or is injured during school hours, he/she will be sent to the nurse's office. You will be contacted. If the situation warrants it, you will need to pick up the child to be properly cared for at home or a doctor's office. **It is essential for the school to have emergency data – a current phone number for you, a phone number and emergency numbers for others in case we are unable to reach you.** If this information changes during the school year, please notify the school immediately.

Harassment Policy

CCSD policies are clear on all forms of student harassment. "Harassment is any verbal, visual or physical conduct which is sufficiently severe, persistent or pervasive that it adversely affects or has the purpose or logical consequence of interfering with the student's educational program or creates an intimidating, hostile or offensive school atmosphere. Harassment, whether it is by

students, staff, or third parties in the community, is strictly prohibited, and will subject the perpetrator to disciplinary action. Harassment, regardless of its basis, is prohibited.”

Common types of harassment include, but are not limited to: unwanted touching, threats, name calling, bullying, slurs, epithets, verbal abuse, derogatory comments, gestures, or pictures, unwelcome jokes or propositions, graphic comments about an individual’s body, display of inappropriately suggestive objects in the educational environment, and retaliation against an individual who reports a violation of this policy. Any student who feels that he or she is a victim of harassment should contact his or her teacher or principal. Copies of the full policy are available online.

Medication

If a child under a physician’s care is well enough to be in school but requires medication during the school day, fill out a Medication Release form and bring it to the office with the medication. See *Elementary School Health Services* brochure or call the school nurse for additional information.

Parking, Loading, and Unloading

In the morning, you are welcome to use the Kiss and Go area to drop off your child. Please pull far forward so that congestion is minimized. Pick up is through the north. There is limited parking available in the first lot for parents and guardians. Other parking is on the street but not in the crosswalks. Since safety is always a concern, please drive slowly, be courteous, use caution, and model kindness when driving around the school. Give the right of way to pedestrians, staff directing traffic, and other drivers as needed. Please be aware of the entry and exit flow of traffic and people.

Personal Belongings

Many personal items brought to school are lost or broken. It is impossible for the school to assume responsibility for such items as cell phones, tablets, toys, electronic games, Pokémon type cards, and money. The best way to prevent loss of personal items is to leave them at home. A parent/guardian will have to pick up the items at the school office. Parents are urged to print names on items such as lunch boxes, coats, and sweaters. The school is NOT responsible for the loss of any personal items; this includes electronic devices and cellular phones.

Playground

Students are expected to use equipment properly and follow game rules established in the physical education program. Students should not bring their own toys or equipment unless requested by a teacher. The physical education teacher will provide opportunities for students to participate in organized games. Students are expected to play safely in assigned playground areas during lunch recess. Running around the playground equipment is dangerous and not allowed. Rough play, play fighting, and tag are not permitted. Climbing fences is not allowed. Running around the building is not permitted. No food is to be eaten on the playground unless a

special activity is planned and a teacher designates a certain area to eat and clean. When the whistle is blown, students are to line up at their designated locations.

The four Playground Rules are

Be respectful Be responsible Be safe Have fun

Transportation

Riding the bus is a privilege. Students who live farther than two miles from school are eligible for bus transportation if they are zoned for transportation. The number for transportation is 702-799-8100. Strict rules of behavior for students have been adopted by CCSD in order to protect the safety of the students. The bus driver will issue citations to students who do not obey school bus regulations.

Safekey

Safekey is a before and after school supervised program for school children. The program is a service provided by the Las Vegas Recreation Department. For more information regarding Safekey, call 702-229-2526. It is highly recommended that all students be registered and have one paid pass for Safekey in the event of an emergency. This would prevent us from having to call the attendance officer or police officer to transport your child.

Weapons

There are stringent guidelines, according to Nevada State Law and Clark County School District Regulation 5141.1, regarding weapons. Please be sure that the following items DO NOT come to school with our child:

- Guns, knives, or weapons, including but not limited to razor blades, ice picks, sharp instruments, brass knuckles, BB guns, pipes, Chinese stars, bully clubs, machetes,
- Flammable material including but not limited to matches, bombs, fireworks, firecrackers, or any other items that may cause fire, bodily injury or death,
- Simulated weapons or anything that looks like a weapon, including but not limited to toy guns, toy knives, toy clubs, toy machetes

Please talk to your child about the importance of these regulations. When we have reasonable safety concerns, backpacks, pockets, and/or desks will be searched.

CODE OF HONOR

Nevada Department of Education

There is a clear expectation that all students will perform academic tasks with honor and integrity, with the support of parents, staff, faculty, administration, and the community. The learning process requires students to think, process, organize and create their own ideas. Throughout this process, students gain knowledge, self-respect, and ownership in the work that they do. These qualities provide a solid foundation for life skills, impacting people positively throughout their lives. Cheating and plagiarism violate the fundamental learning process and compromise personal integrity and one's honor. Students demonstrate academic honesty and integrity by not cheating, plagiarizing or using information unethically in any way.

What is cheating?

Cheating or academic dishonesty can take many forms, but always involves the improper taking of information from and/or giving of information to another student, individual, or other source. Examples of cheating can include, but are not limited to:

- Taking or copying answers on an examination or any other assignment from another student or other source
- Giving answers on an examination or any other assignment to another student
- Copying assignments that are turned in as original work
- Collaborating on exams, assignments, papers, and/or projects without specific teacher permission
- Allowing others to do the research or writing for an assigned paper
- Using unauthorized electronic devices
- Falsifying data or lab results, including changing grades electronically

What is plagiarism?

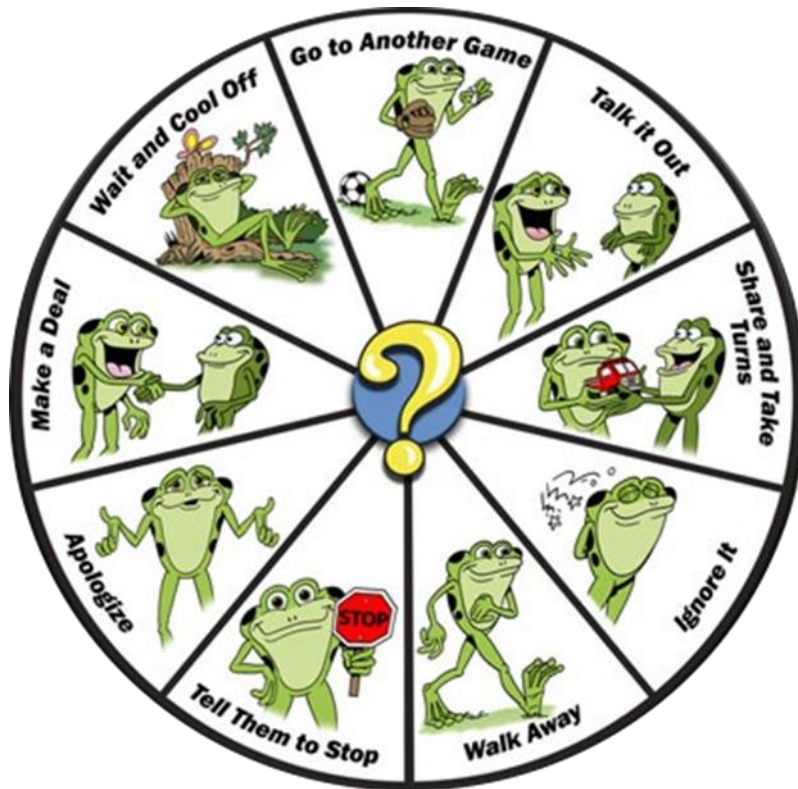
Plagiarism is a common form of cheating or academic dishonesty in the school setting. It is representing another person's works or ideas as your own without giving credit to the proper source and submitting it for any purpose. Examples of plagiarism can include, but are not limited to:

- Submitting someone else's work, such as published sources in part or whole, as your own without giving credit to the source
- Turning in purchased papers or papers from the Internet written by someone else
- Representing another person's artistic or scholarly works such as musical compositions, computer programs, photographs, drawings, or paintings as your own
- Helping others plagiarize by giving them your work

All stakeholders have a responsibility in maintaining academic honesty. Educators must provide the tools and teach the concepts that afford students the knowledge to understand the characteristics of cheating and plagiarism. Parents must support their students in making good decisions relative to completing coursework assignments and taking exams. Students must produce work that is theirs alone, recognizing the importance of thinking for themselves and learning independently, when that is the nature of the assignment. Adhering to the Code of Honor for the purposes of academic honesty promotes an essential skill that goes beyond the school environment. Honesty and integrity are useful and valuable traits impacting one's life.

Conflict Management Skills

Having a problem with one of your friends?
If you have a BIG problem, tell an adult that you trust. If you have a little problem, try two of Kelso's Choices.



Cafeteria and Communication

Birthdays

Many parents enjoy sharing their child's birthday with classmates at school. In order to maintain the routine of instruction in the classroom, we ask that parents prearrange with the classroom teacher to bring treats to the front office. Parents/Guardians are welcome to provide prepackaged treats to be distributed at the end of the day by the classroom teacher. Individually wrapped items such as cookies or bags of chips are appropriate. Please do not bring anything that might have nuts or have been processed with nuts. Please do not bring cupcakes, sheet cakes, or ice cream. Please do not bring gifts, balloons, or other items to be delivered at the school. None of these items can be delivered or taken to the classroom since they interrupt instructional time.

Conferences

Keeping informed of student progress is important and conferences are encouraged. Since teachers' schedules vary, it is best to arrange appointments with the teacher through Class DoJo or email.

Information Changes

It is very important that the school has current information regarding all students in case of emergencies. If for any reason the information that we have on record for address or telephone numbers changes, please notify the office as soon as possible. Stop by the office to make any adjustments in address, phone, email, and emergency persons.

Lunchroom

Both breakfast and lunch are served. Students have from 8:45 to 9:00 to eat breakfast, so please be sure to have them arrive on time. Students also have a lunch and recess period. Students needing more time to eat are allowed to remain in the lunchroom. No caffeine drinks are allowed per *Nevada's School Wellness Policy*.

Phone Messages

The school office is the center of activities and is busy at all times. Please make arrangements prior to school for transportation and other needs. A message to a student involves disruption of a class, use of clerical time, and a possible violation of the Family Rights and Privacy Act. There is no way to positively verify the legal parent or guardian over the phone. You are welcome to send a written note to the teacher or contact the teacher through Class DoJo.

School Records

If you are the legal guardian, you may request a copy of your child's records with a visit to the office and ID. We will need a day or two to make copies for you.

School-wide Positive Incentives

Academic Awards – Students earn awards from their classroom teacher for high growth and/or high scores in specific subjects.

Accelerated Reader Awards – Students make goals and earn AR points as determined by the grade level.

Citizenship Awards – Students earn awards from their classroom teacher for consistent positive behavior.

Attendance Awards – Classrooms earn awards from the Attendance Specialists for 100% attendance. Individual students earn the AttenDANCE from the Attendance Specialists for 100% attendance. Students who have 100% attendance each month, get their name in a hat for a special prize drawing.

I-Spy Tickets – Students earn from any adult on campus for positive behaviors and can turn in ten I-Spy Tickets for a small prize each Friday.

Be Kind Awards – Students earn from any adult on campus for consistent kind behavior.

Specialist Awards – Classrooms earn for positive participation in specials.

Rocket Math Awards – Students earn awards from their classroom teacher or grade level teachers for completing each mathematic function fluently: addition, subtraction, multiplication, division.